

State of Alaska

2009 Amended Multiple-Beneficiary Permit Application Instructions



Use the amended application to correct errors or make changes to information submitted on your MBP's original 2009 application. Please allow three to four weeks for your amended application to be processed.

This guide is to help you successfully complete the amended permit application and speed up its processing time. Use the amended permit application to make changes to your original application.

Organization Information

Enter your organization's federal employer identification number (EIN) and the Multiple-Beneficiary Permittee's (MBP) name. Only enter the mailing address if it has changed.

Type of Games

Only select the type of game(s) your MBP wishes to add or delete to the permit. If applying for a special draw raffle permit, a detailed description of the special draw is required to be attached. If applying for a Calcutta Pool permit, a statement providing the date and physical location of the auction and the date and physical location of the event.

Person in Charge of Games

Enter the legal name, address, phone number and social security number for the primary and alternate members in charge, if they have changed.

Manager

Enter the legal name, home address, daytime telephone number and social security number for the new designated manager.

Location of Activities

If you are adding a bingo or pull-tabs to your permit, you must give the address of the location where the activity will be conducted. (Example: pull-tabs to be sold by vendor will be listed under vendor activities.)

If there is a change to the vendor, please check whether you are adding or deleting that location.

If you are changing the members of the MBP, please indicate if you are adding or deleting a member. You must attach a copy of the amended partnership or joint venture agreement to the amended MBP application.

If you are adding a new non-vendor location, you must attach a copy of the lease agreement.

Legal Questions

If you answer "yes" to either question, you must submit the person's name, date of birth, social security number, and position of responsibility.

Signature

The primary member in charge alternate member and manager of games under penalty of unsworn falsification and allowing criminal background must sign the application.

Mandatory Attachments

Any attachment required with the original application must be submitted with the Amended Application if there is a change. (Examples; a change in location, requires a new lease or change of Manager requires a new manager contract.)

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